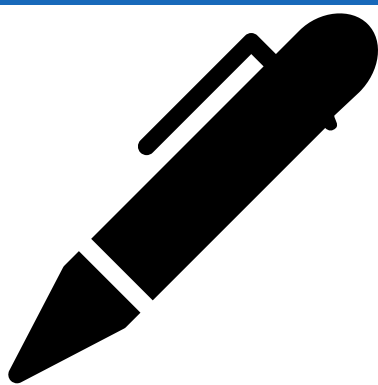




ENGLISH II WORLD LITERATURE

The following outlines requirements for assignments.



USE BLUE OR BLACK INK

When not typed, **minor & major assessments** should be written in ink. Don't be afraid to commit to your work. Please don't use ink in any other color. Pencil is OK for practice and process assignments. If in doubt, just ask.

HELLO
MY NAME IS

Your Name

INCLUDE A HEADING

Please include your full name, subject & period, and the date in the upper left hand corner of your paper. Papers without a heading might forfeit points. Papers without names will likely enter into the special filing system.



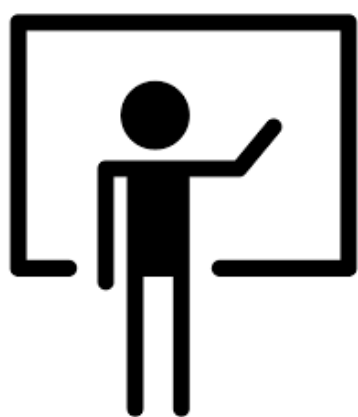
PRINT DOCUMENTS

While technology is fantastic, I am still going to ask you to print documents. I can assist as long as you provide me with notice **BEFORE** the deadline, which does not mean in class that day. Please do not send documents to me through email, Remind, or Google Drive without my knowledge and approval. I will announce exceptions.



TURN IT IN

Many assignments will be due at the beginning of class. Place them in the designated tray when you enter the room. If an assignment is due during class, I will either collect it or ask you to place it in the tray. Make sure you turn it in so it is not marked late. **HINT:** I usually list what to turn in that day on the front board.



CHECK THE BOARD

Always read the board for the daily agenda & deadlines. You can message me through Remind outside of class time **before** a deadline passes. Additionally, you have the website for information and materials. No reason exists to not know what's happening.



FORKS UP!

